Agenda Item 5B
Director's Report
Critical Projects - Information

Child Welfare Services/ Case Management System
Project Update

Reporting Period: 2/27/2006–3/31/2006

Project Summary

The Department of Social Services' Child Welfare System/Case Management System (CWS/CMS) is system currently hosted at IBM's data center in Boulder, Colorado. The application rehosting project will duplicate the environment presently existing at the IBM data center. Once duplicated, the CWS/CMS database and related services will be relocated to the DTS Cannery site. The DTS responsibilities include the purchase, installation, and configuration of associated equipment and software.

Accomplishments (Activities Completed in Last Two Weeks)
- Completed testing activities.
- Continued knowledge transfer activities.
- Continued review of documentation.
- Continued review of deliverables.

Current Project Status
Project is on schedule.

Planned (Activities Planned for Next Two Weeks)
- Continue cutover activities.
- Continue knowledge transfer activities.
- Continue review of deliverables.

Current Issues/Risks
- None.

Major Milestone/Deliverable	Planned/Actual Completion Date	Status
Execute Windows cutover.	2/26/2006	Complete
Execute remote LAN dial cutover.	3/2/2006	Complete
Execute AIX cutover.	3/18/2006	Not started
Execute host cutover.	3/26/2006	Not started
Complete knowledge transfer activities.	2/27/2006	In progress
Review deliverables.	3/25/2006	In progress

Project contacts:

Project Sponsor: Kathy Saito (916) 464-3961   **Project Manager**: Shell Culp (916) 417-7722
Project Management Office – Lead: N/A (916)   -   **Project Management Office – Backup:** N/A (916)   -
Consolidated Management Office – Lead: N/A (916)   -

Calnet II
Project Update

Project Summary
This project is to re-procure the Statewide Telecommunication Services Contract (CALNET II)

Accomplishments (Activities Completed in Last Two Weeks)
- Completed confidential discussion on detailed technical draft proposals.
- Released Request for Proposal (RFP) Addendum #23.

Current Project Status
Project is on schedule.

Planned (Activities Planned for Next Two Weeks)
- Review the detailed technical confidential discussion items and issues, and as appropriate, research and prepare RFP changes for release in upcoming addendums.
- Research and respond to written bidder questions.

Current Issues/Risks
- None.

Major Milestone/Deliverable	Planned/Actual Completion Date	Status
Complete confidential discussions on technical proposal.	3/6/2006	Complete
Complete confidential discussions on draft proposal.	5/19/2006	Not started
Bidders submit final proposals.	6/19/2006	Not started
Notification of intent to award.	9/15/2006	Not started
Award and execute contract.	10/5/2006	Not started
Transition Phase (18 months).	4/30/2008	Not started

Project contacts:

Project Sponsor: Sandra Bierer (916) 657-9380   **Project Manager**:   Pauline Tsumura (916) 657- 9448
Project Management Office – Lead: N/A (916)   -   **Project Mgmt Office– Backup:** N/A (916)   -
Consolidated Management Office – Lead: (916)   -

Statewide E-mail: Exchange Consolidation
Project Update

Reporting Period: 2/27/2006–3/31/2006

Project Summary

This program of projects consists of (1) migrating the e-mail service offering supported at DTS Cannery department-wide and (2) identifying and implementing the service features needed to make a viable statewide e-mail service.

Accomplishments (Activities Completed in Last Two Weeks)

- Drafted various project documentation.
- Established network connectivity among the campuses and setup migration tools and tested processes.
- Piloted anti-spam software.
- Held a project kickoff meeting with internal stakeholders.
- Held regular meetings with current customers to plan their migration.
- Started identifying resource gaps.
- Developed customer engagement strategy.

Current Project Status

Project is on schedule.

Planned (Activities Planned for Next Two Weeks)

- Complete Single DTS Email: migration of mailboxes.
- Evaluate DTS Spam filtering pilot and develop rollout strategy for DTS and customers.
- Meet with current customers on their business requirements for secure email.
- Develop communications plan and refine other project management documentation.
- Setup a Statewide E-mail project kickoff and regular teleconferences with customers after Single DTS Email is completed.

Current Issues/Risks

- Customers are requesting updates on the progress of the overall project or parts of it such as spam filtering or secure email. Mitigation: Setup regular teleconferences and work with Customer Delivery to setup an Exchange-specific customer board.
- Business model for motivating customers to move from their own e-mail systems to DTS is undefined. Mitigation: Develop model to encourage participation.

Major Milestone/Deliverable	Planned/Actual Completion Date	Status
▪ Deliver statewide e-mail plan to Technology Services Board (TSB) and State Chief Information Officer (CIO).	June 2006	In progress
▪ Prepare the Exchange service offering.	September 2006	In progress
▪ Identify and implement the service features needed to make a viable statewide e-mail service.	TBD	Not started

Project contacts:

Project Sponsor: Billl Howe (916) 464-3672   **Project Manager**: Chris Kahue (916) 464 - 3659
Project Management Office – Lead: N/A (916)   -   **Project Mgmt Office– Backup:** Keith Mitsuyasu (916) 454-8021
Consolidation Management Office – Lead: (916)   -

Network Unification - Phase I
Project Update

Project Summary

The Network Unification Project was formally initiated in October 2004 to examine the feasibility of consolidating three large statewide networks-Caltrans, Teale Data Center (TDC), and Health and Human Services Agency Data Center (HHSDC) - into one statewide network. The scope of the initial effort was to (1) develop a baseline of the current network infrastructure and (2) develop a high-level network design. The initial effort, the Baseline Phase is complete.   The project has received the approval to move forward to the implementation phase.

Accomplishments (Activities Completed in Last Two Weeks)

▪ Followed up with status of Health and Human Services Agency (HHSA) Secretary review and approval on the International Network Systems (INS) design document.

Current Project Status

This project phase is behind schedule. Project will be phased. This phase is scheduled to be closed out.

Planned (Activities Planned for Next Two Weeks)

▪ Obtain Executive Sponsor signature and approvals on the INS design document.
▪ Send design document to Caltrans Director for review and approval after HHSA completes its review.

Current Issues/Risks

▪ None.

Major Milestone/Deliverable	Planned/Actual Completion Date	Status
▪ Receive approval of baseline assessment	11/30/05	In progress
▪ Closeout phase 1 – baseline assessment	12/15/05	In progress

Project contacts:

Project Sponsor: Kathy Saito (916)464-3961 **Project Manager**: Marie McCluskey (916) 464-4102
Project Mgmt Ofc- Lead: Marie McCluskey (916)464-4102 **Project Mgmt Ofc– Backup:** Chris Kahue (916)

Network Unification - Phase II
Project Update

Project Summary

The Network Unification Project Phase II is the implementation of consolidating two large statewide networks- Caltrans and Department of Technology Services - into one statewide network. The project uses a high-level network design developed by a contracted vendor as the baseline for consolidating the two networks.

Accomplishments (Activities Completed in Last Two Weeks)

- Completed draft Memorandum of Understanding (MOU).
- Began draft of the Phase II Charter to reflect specific Phase II project scope, team roles and responsibilities, and project assumptions.

Current Project Status

The project is on schedule.

Planned (Activities Planned for Next Two Weeks)

- Complete draft of the Phase II charter.
- Receive sign-off on the charter by the Executive Sponsor and project team.
- Receive signature on the MOU by the Executive Sponsor.
- Draft project plan and schedule.

Current Issues/Risks

- None.

Major Milestone/Deliverable	Planned/Actual Completion Date	Status
Complete project charter.	3/27/06	In progress
Complete project plan and schedule.	4/28/06	In progress
Prepare Feasibility Study Report.	TBD	Not started
Contract vendor procurement(s).	TBD	Not started
Finalize technical design.	TBD	Not started
Complete network procurements.	TBD	Not started
Complete implementation.	TBD	Not started

Project contacts:

Project Sponsor: Kathy Saito (916)464-3961   **Project Manager**: Marie McCluskey (916) 464-4102

Project Mgmt Ofc- Lead: Marie McCluskey (916)464-4102 **Project Mgmt Ofc– Backup:** Chris Kahue (916)

State Portal
Project Update

Project Summary

This project will develop and implement a revitalized California State Web Portal using a federated management and governance approach. The State is also looking at adopting a service oriented architecture as its enterprise model.

Accomplishments (Activities Completed in Last Two Weeks)

- Received agreement from State Chief Information Officer (CIO) and DTS Director to be project co-sponsors.
- Hired a Project Director.
- Received staff resources from Board of Equalization and Department of Consumer Affairs.
- Interviewed departmental participants from Employment Development Department, Department of Motor Vehicles, and Department of Health Services.
- Completed set up of office space and workstations.

Current Project Status

Project is on schedule.

Planned (Activities Planned for Next Two Weeks)

- Hold request for information (RFI) discussions.
- Release Statement of Work for usability/readability analysis.
- Release payment engine analysis.
- Engage Portal re-design team in tasks for various phases of project.

Current Issues/Risks

- Project schedule is compressed. Mitigation: Conduct concurrent project activities and control scope and functionality of effort.
- Control Agency requirements are unknown or may not be appropriate for this type of project. Mitigation: Involve executive sponsorship and discuss with control agencies early.
- Average procurement timelines may become problematic. Mitigation: Hold executive discussions with control agencies.

Major Milestone/Deliverable	Planned/Actual Completion Date	Status
Conduct site migration and portal service cost analysis.	March 2006	In progress
Identify space for project team.	March 2006	Complete
Establish project team.	March 2006	Complete
Complete RFI discussions.	Spring 2006	Not started
Complete design, navigation, and search.	Summer 2006	In progress
Complete payment analysis.	Summer 2006	In progress
Develop control agency documentation.	Fall 2006	Not started
Complete solicitation document.	Winter 2006	Not started

Project contacts:
Project Sponsor: P.K. Agarwal (916) 464-3200   **Project Manager**: Keith Mitsuyasu (916) 454- 8021
Clark Kelso   (916) 445-3697
Project Management Office – Lead: N/A (916)   -   **Project Mgmt Office– Backup:** N/A (916)   -

Server Based Computing
Project Update

DEPARTMENT OF TECHNOLOGY SERVICES

Project Summary

This project consists of proposing a new service offering for centralized, end-user application management. Known in the industry as "server based computing," or a "thin client" computing model, this service entails a centralized hosting of common desktop applications including terminal emulation, word processing, spreadsheet, presentation, and email.

Current Project Status

Project is on schedule.

Planned (Activities Planned for Next Two Weeks)

- Complete and receive DTS approval of FSR.
- Meet with DOF regarding project approvals.

Accomplishments (Activities Completed in Last Two Weeks)

- Finalized and approved base rate.
- Initiated Feasibility Study Report (FSR) revisions.
- Initiated discussions with Department of Finance (DOF).

Current Issues/Risks

- DOF decisions regarding project approvals and process for increasing spending authority for workload growth may impact current project schedule. Mitigation: Continue discussions with DOF to resolve issues.

Major Milestone/Deliverable	Planned/Actual Completion Date	Status
Conduct customer survey.	2/23/2006	Complete
Develop FSR.	3/17/06	In progress
Receive FSR approvals.	5/5/2006	Not started
Develop cost recovery process.	5/26/2006	Not started
Implement service offering.	6/27/2006	Not started
Develop/approve Provision 1.	8/1/2006	Not started
Complete project closing activities.	1/18/2007	Not started

Project contacts:

Project Sponsor: Louis Arredondo (916) 464-4116   **Project Manager**: Neely Downing (916) 464-4104
Project Management Office – Lead: N/A (916)   -   **Project Mgmt Office– Backup:** Kevin Piombo (916) 464-3663
Consolidation Management Office – Lead: N/A (916)   -